

Due to the COVID-19 crisis, the information below is subject to change, in particular that concerning the teaching mode (presential, distance or in a comodal or hybrid format).

3 credits	15.0 h + 15.0 h	Q1
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Teacher(s)	Reuter Hedwig ;
Language :	Deutsch
Place of the course	Louvain-la-Neuve
Main themes	This course introduces the general principles of communication particularly the linguistic, sociolinguistic, pragmatic and cultural aspects of interaction. Special attention will be paid to specific characteristics of communication in the German-speaking world. This general introduction will be followed by a detailed presentation of techniques which should be implemented in communication activities specific to a company. These techniques will be analysed on the basis of conversation analysis: typology, conversation situations, conversation structure (macro- and micro-structures), phonology, 'Exercises accompanying the course will allow students to simulate active participation in a variety of situations. The students' simulations will be recorded and subsequently analysed in detail.
Aims	<p>At the end of the course, students should be able to master the general principles of communication in a German-speaking business environment and they should at least have reached a B2+ oral level (Common European Framework of Reference) in German.</p> <p>-----</p> <p><i>The contribution of this Teaching Unit to the development and command of the skills and learning outcomes of the programme(s) can be accessed at the end of this sheet, in the section entitled "Programmes/courses offering this Teaching Unit".</i></p>
Evaluation methods	<p>Due to the COVID-19 crisis, the information in this section is particularly likely to change.</p> <p>Theory: written exam</p> <p>Exercises: continuous assessment. 50 % over the whole of Q1 (8 tests described in the "syllabus"). 50 % at an oral test in week 14.</p>
Teaching methods	<p>Due to the COVID-19 crisis, the information in this section is particularly likely to change.</p> <p>Lectures and case studies.</p> <p>Exercises on communication strategies and typical vocabulary. Role playing on different conversational types. Oral exercises.</p>
Content	<p>The following themes will be discussed:</p> <ul style="list-style-type: none"> • General introduction to communication within an organisation ; • Internal communication (media, functions) ; • The conversation. Analysis
Bibliography	Pawlowski, Klaus: "Konstruktiv Gespräche führen", 2005, Reinardt Verlag, München
Other infos	The exercise sessions (15 hours) are given by the Institut des Langues Vivantes (ILV).
Faculty or entity in charge	ELAL

Force majeure

Teaching methods	<p>Case studies and papers communicated by e-mail and Teams</p> <p>Basic literature:</p> <ul style="list-style-type: none"> - Pawlowski K., "Konstruktiv Gespräche führen", Reinhardt 2005 or Pawlowski K., Riebensahm H., "Konstruktiv Gespräche führen", Rowohlt Verlag, 1998 (oder jüngere Ausgabe) - Teachers notes and power-point presentations available on Teams <p>Practical exercises: the exercises done by the students are sent to the teacher and the other students. Feedback by the addressees.</p>
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Evaluation methods	Written exam (by internet): open questions (via e-mail and Teams) + paper written by a group of students or individual paper + paper written by a group of students Both types of papers are to be sent to the teacher by e-mail The practical part of the course is assessed at different points of the teaching (continual assesement).
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Programmes containing this learning unit (UE)				
Program title	Acronym	Credits	Prerequisite	Aims
Master [120] in Political Sciences: General	SPOL2M	6		
Master [120] in Economics: General	ECON2M	5		
Master [120] in Communication	COMM2M	5		
Master [120] in Information and Communication Science and Technology	STIC2M	5		
Master [120] in Political Sciences: International Relations	SPRI2M	6		
Master [120] in Modern Languages and Literatures : German, Dutch and English	GERM2M	3		
Master [120] in Management	GEST2M	5		
Master [120] in Multilingual Communication	MULT2M	3		
Master [120] in Modern Languages and Literatures : General	ROGE2M	3		
Master [120] in Journalism	EJL2M	5		
Master [120] in Communication	CORP2M	5		
Master [120] : Business Engineering	INGE2M	5		
Master [120] in Public Administration	ADPU2M	6		