

Due to the COVID-19 crisis, the information below is subject to change, in particular that concerning the teaching mode (presential, distance or in a comodal or hybrid format).

3 credits	30.0 h	Q2
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Teacher(s)	Verhaert Marianne (coordinator) ;
Language :	Dutch
Place of the course	Louvain-la-Neuve
Main themes	<ul style="list-style-type: none"> • The world of banking : « The Fortis Files » • Women in the business world • The language used in Flanders • The Marshall plan for Wallonia • Sustainable entrepreneurship • Items of topical interest
Aims	<p>Code</p> <p>At the end of this teaching unit the student should be able to master the specific Dutch vocabulary used in the business world.</p> <p>Level B2+ of the European Reference Framework;</p> <p>Individual listening comprehension</p> <p>At the end of this teaching unit the student should be able to deal with all Dutch listening texts of a general businesslike nature in a critical way, understand them and make full use of them</p> <p>Level C1 minimum of the European Reference Framework;</p> <p>Oral expression and interactive communication</p> <p>1 At the end of this teaching unit the student should be able to express him/herself orally and communicate interactively easily, spontaneously, thoroughly and convincingly on either subjects of a general nature or subjects related to the business world. He should be able as well to tackle the subject strategically in an enterprise or organisation and this within a national or international and multicultural context.</p> <p>Level B2+ of the European Reference Framework;</p> <p>Business communication techniques</p> <p>At the end of this teaching unit the student should be able to thoroughly master and use critically an entity of key elements needed to communicate effectively within a business organisation.(debate, negotiation, business meeting)</p> <p>Level B2+ of the European Reference Framework.</p> <p>-----</p> <p><i>The contribution of this Teaching Unit to the development and command of the skills and learning outcomes of the programme(s) can be accessed at the end of this sheet, in the section entitled "Programmes/courses offering this Teaching Unit".</i></p>
Evaluation methods	<p>Due to the COVID-19 crisis, the information in this section is particularly likely to change.</p> <ul style="list-style-type: none"> • Oral and written exam (listening comprehension and vocabulary) <p>Both exams cover the topics covered during the second quarter.</p> <p>In the week before the Easter holidays, an interactive oral test on professional communication techniques in companies. (Meeting, debate, negotiation etc.)</p> <ul style="list-style-type: none"> • If the sanitary or other situation does not allow for face-to-face classes, the tests will be replaced by a written exam with proctoring. (Test we/Wiseflow) at the end of each quadri. • If the teacher suspects fraud of one of the students during the exam with proctoring, the teacher has the right to interview the student orally afterwards to check his real knowledge and to adjust the marks accordingly. <p>If the proctoring platform for the written exam cannot be used, the written exam will be cancelled and replaced by an oral evaluation which will constitute 100% of the final grade.</p>

Teaching methods	<p>Due to the COVID-19 crisis, the information in this section is particularly likely to change.</p> <ul style="list-style-type: none"> • Lessons in groups of 20 students. • Workload <i>Classroom hours : 30 h</i> • If circumstances (in terms of health or the possibilities offered to us by the university authorities) permit, "face-to-face hours" consist of live teaching in a room assigned by the ILV. If "live teaching" is not possible, we will switch to digital lessons through Teams where the presence of students is required. <i>Self-study (including e-learning): 60 h</i> • Extension of business and economical vocabulary. In all cases the vocabulary is presented in context. • Training and development of listening skills in class by means of authentic documents mainly focussing on economical and commercial topics. Additional exercises will have to be done at home (e-learning on the Moodle platform) • Training and development of speaking skills in a professional context. (the debate, the negotiation, the business meeting, the presentation, the job interview etc.) by means of classroom teaching . Additional exercises will have to be done at home (e-learning on the Moodle platform).
Content	<p>This teaching unit consists of</p> <ul style="list-style-type: none"> • confronting the students with different kinds of audio and video fragments (monologues, dialogues, formal/informal register, different accents) in order to improve the level of the listening comprehension • improving of their speaking skills (particularly in a business environment) through a variety of oral exercises. • confronting students with business communication by having them visit an enterprise in Flanders and interviewing the head of / a person responsible for the communication department.
Inline resources	<p>http://sites.uclouvain.be/moodle/</p>
Bibliography	<ul style="list-style-type: none"> • Syllabus LNEER2712 + Plate-forme Moodle • Les documents audio et vidéo authentiques ayant trait à l'actualité.
Faculty or entity in charge	<p>ILV</p>

Programmes containing this learning unit (UE)				
Program title	Acronym	Credits	Prerequisite	Aims
Master [120] in Multilingual Communication	MULT2M	3		