


5.00 credits

15.0 h + 5.0 h

Q2

|                             |  |
|-----------------------------|--|
| Teacher(s)                  | Koutroubas Theodoros ;Rihoux Benoît ;  |
| Language :                  | English  |
| Place of the course         | Louvain-la-Neuve   |
| Learning outcomes           |  |
| Evaluation methods          | This is a seminar-type course, with an individual project work and written report, presented in front of the group. Both the written report and presentation are graded  |
| Teaching methods            | Interactive seminar, with active involvement of the students during 6 of the 8 sessions. The instructors also invite guest experts to the extent possible, and a teaching assistant is involved in the follow-up of the practical steps  |
| Content                     | <p>This teaching unit goes through the practical steps of two 'real-life' professional situations for an expert in fields related to political science. The seminar is organized in two sequences of 4 teaching sessions (each sequence: one 'real-life' professional situation) animated respectively by B. Rihoux and Th. Koutroubas, with the support of a teaching assistant. Each student is asked to choose one 'real-life' professional situation he/she will follow from A to Z.</p> <p><b>1. Managing a project as an external consultant:</b> (a) submitting a bid (answering an call for external consultancy) including budgetary projections; (b) negotiating a contract; (c) designing/planning the project; (d) managing the project on a daily basis; following milestones; (e) reporting.</p> <p><b>2. Managing a project as a hired staff member:</b> (a) getting a grip on the project (understanding/framing the request); (b) designing/planning the project; (c) managing the project on a daily basis; following milestones; (d) reporting.</p> <p>Each one of the two sequences is introduced during 1 session (presenting some transversal 'good practices' and going through the respective steps) by the respective instructors; this is then followed by 3 applied sessions during which the students who have chosen one given situation discuss/present how they would manage the successive steps of the project ' this being de-briefed by the instructor.</p> |
| Bibliography                | Quelques manuels de référence sur la gestion de projets et sur les 'bonnes pratiques' sont utilisés, ainsi que (surtout) du matériau primaire issu de projets réellement menés par le passé.   |
| Other infos                 | Working language: English  |
| Faculty or entity in charge | PSAD   |

| <b>Programmes containing this learning unit (UE)</b> |         |         |              |   |
|--|---------|---------|--------------|---|
| Program title  | Acronym | Credits | Prerequisite | Learning outcomes   |
| Master [120] in Political Sciences: General          | SPOL2M  | 5       |              |  |