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| Teacher(s)          | De Groef José ;  |
| Language :          | French   |
| Place of the course | Louvain-la-Neuve   |
| Prerequisites       | <ul style="list-style-type: none"> <li>Basic familiarity with the Microsoft Office suite</li> <li>Mastery of Windows Document Map</li> </ul> Mastery of the basics of SDL MultiTerm (particularly creating terminological databases and creating files)  |
| Main themes         | <ul style="list-style-type: none"> <li>Advantages of terminology management and of work with terminology management systems</li> <li>Terminology management with standard tools (Word or Excel) and dedicated tools</li> <li>Criteria for evaluating a terminological database</li> <li>Overview of online terminological and lexicographical databases useful to a future translator or terminologist</li> <li>Advanced data exchange features of dedicated software (such as SDL MultiTerm) (converting and importing different types of files, creating filters, exporting terminological data)</li> </ul> Presentation of different formats of data exchange encountered in the context of translation and localisation  |
| Learning outcomes   | <p><b>At the end of this learning unit, the student is able to :</b></p> <p><b><u>Contribution of teaching unit to learning outcomes assigned to programme</u></b></p> <p>This unit contributes to the acquisition and development of the following learning outcomes, as assigned to the Master's degree in translation :</p> <p>2.7, 2.8<br/>4.4<br/>8.5</p> <p><b>AA-FS-TL.</b> To develop expertise and a high level of competence in the fields of terminology, terminotics, localisation, technical writing, and project management in translation and localisation, in order to be able to engage effectively in language service provision of this type.</p> <p><b><u>Specific learning outcomes on completion of teaching unit</u></b></p> <p>1 On completing this unit the student is able to:</p> <ul style="list-style-type: none"> <li>Critically assess the quality and trustworthiness of online terminology databases;</li> <li>Understand the key concepts of terminology and determine their relevance in the context of different projects;</li> <li>Deal with the complexity of a new CAT tool and/or terminology management tool, identifying and resolving any problems;</li> <li>Create, maintain and get the most out of a dedicated terminology management system, while being able to import information from a great variety of formats;</li> <li>Understand the differences between different formats of data exchange in translation and localisation, and use them appropriately in a professional setting.</li> </ul> |
| Evaluation methods  | Oral examination on pc at the end of the term (practical and theory questions)<br>Evaluation criteria : <ul style="list-style-type: none"> <li>Terminology dimension</li> <li>Use and management of computer aided translation and terminology tools</li> <li>Knowledge of the theory</li> </ul>   |
| Teaching methods    | <ul style="list-style-type: none"> <li>Face-to-face teaching</li> <li>Practical exercises on pc</li> </ul>   |
| Content             | <ul style="list-style-type: none"> <li>Terminology management: methods and tools</li> <li>Terminology database criteria and evaluation</li> <li>Terminology data exchange with MultiTerm (creation of filters, advanced imports and exports).</li> <li>Practical exercises</li> </ul>  |
| Inline resources    | /  |

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|-----------------------------|------|
| Bibliography                | /    |
| Other infos                 | /    |
| Faculty or entity in charge | LSTI |

| Programmes containing this learning unit (UE) |         |         |              |   |
|---|---------|---------|--------------|---|
| Program title                                 | Acronym | Credits | Prerequisite | Learning outcomes   |
| Master [120] in Translation                   | TRAD2M  | 5       |              |  |