bmhcg1282

2024

Outils informatiques

2.00 credits	0 h + 30.0 h	Q1

Teacher(s)	Vrancx Marlène ;
Language :	French
Place of the course	Bruxelles Saint-Louis
Learning outcomes	**At the end of this learning unit, the student is able to :** On completing this Course students should: - carry out simple documentary research ; - type text with a certain ease and speed; - use the Microsoft Office suite for their translation activities; - use Windows to archive documents ; - create and manage PDF files; - use the standard functionalities of the MemoQ CAT tool.
Evaluation methods	January and September sessions: written examination with open questions and PC-based exercices. Students who do not have their own login and password will not be allowed to take the exam. Generative artificial intelligence (AI) must be used responsibly and in accordance with the practices of academic and scientific integrity. As scientific integrity requires that sources be cited, the use of AI must always be reported. The use of artificial intelligence for tasks where it is explicitly forbidden will be considered as cheating.
Teaching methods	First term, practical sessions (30 hours) in the computer lab.
Content	A 'practical' introduction to digital tools: This Learning Activity includes an introduction to the basic theory and concepts of information technology and the terminology used in the field. After a presentation by the course tutor of a range of software, students perform a series of individual PC-based exercises related to translation activities.
Inline resources	A programme handout as well as several exercice maps are made available progressively on the Moodle of the course. The PowerPoint presentation will not be delivered to the students.
Bibliography	GILE, D. (2005) : La traduction. La comprendre, l'apprendre, Presses Universitaires de France, Paris. GOUADEC, D. (2002) : Profession : traducteur, La Maison du Dictionnaire, Paris.
Faculty or entity in charge	TIMB

Programmes containing this learning unit (UE)				
Program title	Acronym	Credits	Prerequisite	Learning outcomes
Bachelor in Translation and Interpreting	TIMB1BA	2		🔍