

At Louvain-la-Neuve - 60 credits - 1 year - Day schedule - In French

Dissertation/Graduation Project : **YES** - Internship : **optional**

Activities in English: **NO** - Activities in other languages : **NO**

Activities on other sites : **NO**

Main study domain : **Histoire, histoire de l'art et archéologie**

Organized by: **Faculty of Philosophy, Arts and Letters (FIAL)**

Programme acronym: **ARGD2MC** - Francophone Certification Framework: 7

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ARGD2MC - Introduction

Introduction

ARGD2MC - Teaching profile

Learning outcomes

On successful completion of this programme, each student is able to :

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.
- 7.
- 8.
- 9.

ARGD2MC Programme

Detailed programme by subject

CORE COURSES

- Mandatory
- ✘ Optional
- △ Not offered in 2024-2025
- Not offered in 2024-2025 but offered the following year
- ⊕ Offered in 2024-2025 but not the following year
- △ ⊕ Not offered in 2024-2025 or the following year
- Activity with requisites
- 🌐 Open to incoming exchange students
- 🚫 Not open to incoming exchange students
- (FR) Teaching language (FR, EN, ES, NL, DE, ...)

Click on the course title to see detailed informations (objectives, methods, evaluation...)

● Fondements théoriques de la sciences archivistique et applications pratiques (20 credits)

● LHIST2531	Archival Principles	Aurore François Marie Van Eeckenrode	(FR) [q1] [15h] [5 Credits] 🌐
● LHIST2532	Digital Archiving	Aurore François Marie Van Eeckenrode	(FR) [q1] [15h] [5 Credits] 🌐
● LHIST2541	Seminar in Archival Science: Audit Process and Methodology	Aurore François Marie Van Eeckenrode	(FR) [q2] [15h] [5 Credits] 🌐
● LHIST2542	Seminar in Archival Science: Design of Finding Aids	Aurore François Marie Van Eeckenrode	(FR) [q2] [15h] [5 Credits] 🌐

o Droit des données (20 credits)

Ces cours, organisés par l'UNamur, sont dispensés sur le site de Louvain-la-Neuve.

o LARGD2201	Archive law, freedom of expression and digital technology		FR [q1] [15h] [5 Credits] 🌐
o LARGD2202	Regulation of the protection of personal data		FR [q2] [15h] [5 Credits] 🌐
o LARGD2203	Intellectual property and information management		FR [q1] [15h] [5 Credits] 🌐
o LARGD2204	Data Security	Elise Delhaise	FR [q1] [15h] [5 Credits] 🌐

o Enjeux sociétaux, éthiques et questions d'actualité (5 credits)

Ce cours est dispensé sur le site de Louvain-la-Neuve et encadré par l'UCLouvain Saint-Louis - Bruxelles.

o LARGD2301	Societal, ethical and current issues	Emmanuel Bodart Béregère Piret	FR [q1] [30h] [5 Credits] 🌐
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o Master's Dissertation (15 credits)

The dissertation and the seminar are coordinated by UCLouvain Saint-Louis-Bruxelles.

⌘ LARGD2901	Master thesis (internship)	Béregère Piret (coord.)	FR [q1+q2] [] [15 Credits] 🌐
⌘ LARGD2902	Master thesis (project)	Béregère Piret (coord.)	FR [q1+q2] [] [15 Credits] 🌐
⌘ LARGD2903	Master thesis (research)	Béregère Piret (coord.)	FR [q1+q2] [] [15 Credits] 🌐

The programme's courses and learning outcomes

For each UCLouvain training programme, a [reference framework of learning outcomes](#) specifies the the skills expected of every graduate on completion of the programme. Course unit descriptions specify targeted learning outcomes, as well as the unit's contribution to reference framework of learning outcomes.

ARGD2MC - Information

Access Requirements

In the event of the divergence between the different linguistic versions of the present conditions, the French version shall prevail.

Decree of 7 November 2013 defining the landscape of higher education and the academic organization of studies.

The admission requirements must be met prior to enrolment in the University.

Unless explicitly mentioned, the bachelor's, master's and licentiate degrees listed on this page are to be understood as those issued by an institution of the French, Flemish or German-speaking Community, or by the Royal Military Academy.

In the event of the divergence between the different linguistic versions of the present conditions, the French version shall prevail.

SUMMARY

- [General access requirements](#)
- [Specific access requirements](#)

General access requirements

Translated from https://www.gallilex.cfwb.be/fr/leg_res_01.php?ncda=39681&referant=I02

Art. 112. of the "Décret définissant le paysage de l'enseignement supérieur et l'organisation académique des études" :

§ 1. In accordance with the general requirements established by the academic authorities, students who have:

1. a master's degree;
2. an academic degree similar to the one mentioned in the preceding paragraph awarded by a higher education institution in the Flemish Community or the German-speaking Community, or by the Royal Military Academy, by virtue of a decision of the academic authorities and in accordance with any additional requirements they may establish;
3. a foreign academic degree deemed equivalent to the one mentioned in paragraph 1, in accordance with this Decree, a European directive, an international convention or other legislation, in accordance with the same requirements.

The additional admission requirements referred to in paragraph 2 are intended to ensure that the student has acquired the knowledge and skills required for the studies in question. When the additional admission requirements consist of one or more additional course units, these may not represent more than 60 additional credits for the student, taking into account all the credits that he or she may otherwise use for admission. These course units are part of the student's study programme.

§ 2. In accordance with the general requirements established by the academic authorities, a student who holds a title, diploma, degree or certificate of higher education, in the French Community or outside it, which does not grant him or her eligibility for admission to a specialised master's course by virtue of the preceding paragraph, may nevertheless be admitted by the jury of the course in question, in accordance with the additional requirements that it establishes, if the totality of the higher education that he or she has completed or the expertise that he or she has acquired is valued by the jury to be at least 240 credits.

§ 3. By way of derogation from these general requirements, the academic authorities may also admit to a specialised master's course holders of a title, diploma, degree or certificate awarded outside the French Community which, in that system of origin, grants direct eligibility for postgraduate studies, even if the studies sanctioned by these credentials are not organised into distinct degree courses or within a time period of at least five years.

Specific access requirements

1° The [Advanced Master in Archival Science, Record Management and Law](#) is directly accessible, without further training, to students holding the following academic degrees, awarded in the French Community or the Flemish Community of Belgium:

Master's degree in history

Master in Law

Master's degree in information and communication sciences and technologies

or a second-cycle academic degree (licence, master) corresponding to one of the above-mentioned degrees awarded in the French Community, under the provisions prior to the decree of March 31, 2004, or in the Flemish Community of Belgium.

Holders of any other degree, Belgian or foreign, are admitted on the basis of an application file; provided that students can demonstrate personal or professional experience and/or previous academic results deemed sufficient by the admissions committee, by virtue of a decision of the latter and subject to the additional conditions it sets, students holding :

either an academic Master's degree other than those mentioned above, awarded in the French or Flemish Community of Belgium or by the Royal Military School ;

or a second-cycle academic degree corresponding to one of the above-mentioned degrees, awarded in the French-speaking Community of Belgium under provisions predating the decree of March 31, 2004;

or a foreign title or degree deemed comparable to one of those mentioned above and valued for at least 240 credits by the admissions committee.

In this case, admission to the program may be subject to enrolment in certain units of the Master's programs offered by the various partner institutions, for a maximum total of 60 credits, if the admissions committee considers that the candidate requires upgrading in one or other field.

2° Candidates who do not hold a higher education diploma from the French Community of Belgium (or from a country where French is the only official language) must provide proof of sufficient mastery of the French language at level B2 of the Common European Framework of Reference for Languages.

In the absence of an official certificate issued by an organization recognized as a full member by ALTE (see <https://alte.org/Our-Full-Members>), a certificate issued by the University showing that the candidate has been taught in French may be accepted.

Examples of tests recognized by the jury for French: DELF or TCF .

3° No credit transfer (exemption) will be granted for a course that led to a previous degree. An adapted program is available for holders of the [Master \[120\] in History](#) specializing in history and archives.

Dossier-based access

File-based access means that, on the basis of the file submitted, access to the program can either be direct, or require additional training for a maximum of 60 ECTS credits, or be refused.

Admissibility criteria

A candidate's application will be deemed admissible if it meets all of the following criteria:

- Candidate's diploma issued by an institution recognized by WHED (see <https://www.whed.net/home.php>)
- Previous course of study comprising at least 4 years of higher education (equivalent to 240 European credits), leading to an undergraduate degree;
- For holders of a degree from outside Belgium:

an overall average of at least 60% (12/20) for the entire course of study completed at the home institution and leading to admission to this program;

official attestation of proficiency in the language(s) at the required level (see specific entry requirements), to be attached to the application file. The official attestation must be issued by an organization recognized as a full member by ALTE (see <https://alte.org/Our-Full-Members>).

If a document is missing from the online application, it must be justified (see UCLouvain Enrolment Department's frequently asked questions, in particular "What do I do if my online application asks for a document I don't yet have?")

Applications that are deemed admissible are forwarded to the Faculty by Enrolment Services. Applications that do not meet these criteria are automatically rejected.

Eligibility criteria

Applications for access to the program are submitted to the Faculty by UCLouvain's Registrar's Office, and are examined by the program's jury in accordance with the specific conditions of access detailed above.

The jury decides on the admissibility of candidates on the basis of the information contained in their application file, the quality of the training they have undergone and the results they have obtained.

When examining the application, the jury will pay particular attention to the following points:

Consistency between the candidate's previous academic record and the prerequisites for the targeted program. The match between the candidate's academic background and the UCLouvain bachelor's degree giving direct access to the master's program need not be perfect, but the skills acquired (see specific access conditions) must be close; Example: for an application for admission to a master's program in modern languages and literature, the candidate's previous training includes courses in languages and literature in both modern languages.

Grades obtained in the program's major disciplines (see specific entry requirements);

Arguments put forward by the candidate in his/her letter of motivation (training project in line with the program in question, coherence between the candidate's application and the program in question, etc.) Example: the language combination requested by the candidate is organized in the program. Original covering letter. An original covering letter is expected, explaining the personal training project. Any plagiarism or use of artificial intelligence in writing the letter to the jury will result in the application being disqualified. Experience gained. If the access diploma was obtained more than 5 years ago, it is imperative that the experience acquired since leaving school is directly related to the field of study of the programme applied for.

Modifications to the conditions of access by application for 2025-2026 for the Faculty of Philosophy, Arts and Letters will be available in this [document](#) .

Access through the valorization of acquired experience

> Visit the Valorisation des acquis de l'expérience website

Candidates who do not meet the above access requirements, but who have duly attested significant professional or personal experience related to the targeted field of study, may apply for admission to the Master of Specialization in Archival Studies, Data Management and Data Law on the basis of an individualized admission procedure under the conditions set out in art. 119 of the Decree of November 7, 2013.

This personal or professional experience must correspond to at least five years of activity, with years of postgraduate study being taken into account at a rate of only one year per 60 credits acquired, not to exceed 2 years. During the assessment procedure (VAE file and interview), the jury verifies that the candidate's skills and knowledge are sufficient to successfully complete the studies.

For more information on the VAE admission procedure for the Faculty of Philosophy, Arts and Letters: <https://uclouvain.be/fr/facultes/fial/vae.html>.

Admission and registration procedures

All applications for admission, enrolment or re-registration (for Belgian or international candidates) must be submitted online to the UCLouvain Enrolment Service: <https://uclouvain.be/inscription>.

Application deadlines: <https://uclouvain.be/fr/etudier/inscriptions/calendrier-inscriptions.html>

Requests for further information about admission to this Master's program should be sent to info-fial@uclouvain.be.

Evaluation

The evaluation methods comply with the [regulations concerning studies and exams](#). More detailed explanation of the modalities specific to each learning unit are available on their description sheets under the heading "Learning outcomes evaluation method".

Contacts

Curriculum Management

Entity

Structure entity

Denomination

Faculty

Sector

Acronym

Postal address

SSH/FIAL/EHAC

(EHAC)

Faculty of Philosophy, Arts and Letters (FIAL)

Human Sciences (SSH)

EHAC

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