

Blocked account guide

2026 - 2027



Proof of sufficient means of subsistence

Students from outside the European Union who wish to study, extend their studies or seek employment after graduation must prove that they have sufficient means of subsistence.

The proof of sufficient means of subsistence is provided by submitting one or more of the following documents

- a certificate of scholarship or loan
- a commitment to a formal obligation in accordance with annex 32, more information on the [Immigration Office](#)
- the deposit of a bank guarantee into an account opened in the student's name by a financial services company specializing in the opening of blocked bank accounts intended to justify financial resources as part of a study visa application. (Studely and Ready Study Go International).
- a certificate issued by UCLouvain stating that the student has deposited a sum covering the costs of his/her stay in Belgium in a **blocked account**

After submitting a blocked account application, the student will receive payment instructions.

Once the total amount has been paid, they will receive their budget certificate. This document must be included with the visa application submitted to the Belgian consulate or embassy in their country of origin. As the visa process can take several weeks, **it is recommended that students begin the process as early as possible.**



Amount

The amount for the academic year 2026-2027 is fixed at € 1062 net per month. This amount is set by the Immigration Office and is indexed each year around February.

In addition to the **€ 1062 per month**, there is an **administration fee of € 150**.

For example: for a full year (12 months), you will have to pay € 12 894 (€ 1062 * 12 + € 150).

For the amount of family reunification, we invite you to consult the website of the Immigration Office or to contact your embassy or consulate.

The sum of € 1062 is not enough to cover actual living and study costs. We highly recommend that you have cash for the first few months and more financial resources to cover your year.

Please also note that **enrolment fees are not covered by this amount.**

Although the cost of living is generally affordable in Belgium, it can vary from city to city, whether for food, transport, leisure activities, health... Prepare your budget carefully to avoid unpleasant surprises. For a student, the cost of living can vary between € 1 000 and € 1 300 a month ([1]).

More information about cost living in Belgium on the following link:
<https://www.studyinbelgium.be/fr>



[1] Source : StudyinBelgium, QUEL EST LE COÛT DE LA VIE ET DES ÉTUDES EN BELGIQUE FRANCOPHONE ?. Available on : <https://www.studyinbelgium.be/fr/quel-est-le-cout-de-la-vie-et-des-etudes-en-belgique-francophone> (Viewed on : 15 april 2026).

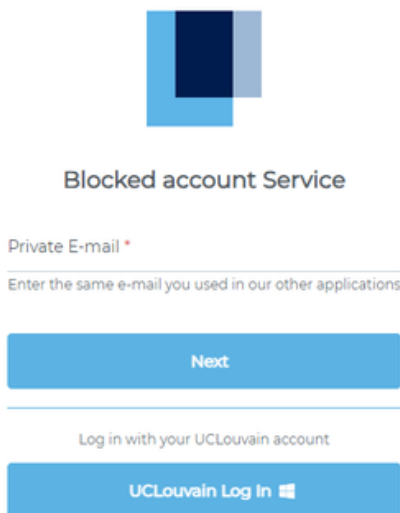
Blocked account request

Procedure

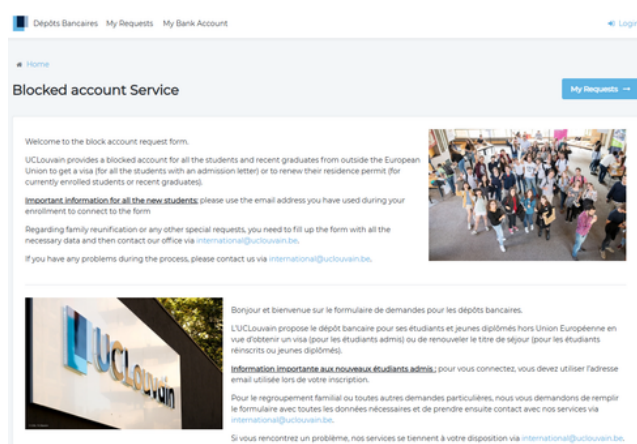
All applications (new student, renewal of residence permit or seeking for a job after graduation) must be made via our application (app.uclouvain.be/DepotGarantie).

For students applying for a visa to study in Belgium, please log in using your private email address used during the enrollment process.

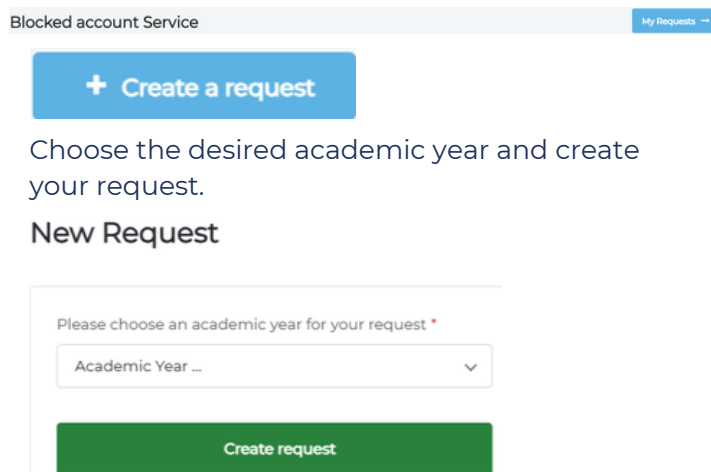
Students who wish to extend their residence permit or who are looking for work after their studies must log in using with the UCLouvain email address.



Once you have logged in to the application, you will be taken to our home page:



Click on the 'My requests' button and then the '+ Create a request' button.



Please pay attention to the information provided when completing your application. Choose your status according to your situation and carefully fill in the other fields such as scholarship student, family reunification, etc. When your application is complete click 'Submit' to send it to us. The 'Save' button allows you to return to your application to modify it before submitting it.



You will receive an email confirmation from UCLouvain with payment instructions within 3 days.

Do not make any payment without our agreement and confirmation email.

If you encounter a problem with the form, please the International Relation Office.

Blocked account request



Transfer, opening of a bank account and inform UCLouvain

Transfer and transaction fees

Some banks charge additional fees for transfers to Belgium. It is necessary to check in advance to ensure UCLouvain receives the correct amount.

As soon as we have received your payment into our blocked bank account, a **budget certificate** for the academic year will be sent to you by e-mail.

Open an IBAN account

To receive your monthly payments, you'll need to open a SEPA bank account. As opening an account can take several weeks, we recommend to come to Belgium with some cash to cover your initial needs.

The following documents are required to open a bank account in Belgium:

- A passport or identity card
- Proof of residence in Belgium (a lease with an address in Belgium)
- For students, the proof of enrollment at UCLouvain
- For UCLouvain staff, an employment contract.
- Some banks will also ask for proof of registration with the local authority.

You can also open a bank account online. It is handy if you need an euro account and don't have the required documents:

- [Revolut](#)
- [Wise](#)
- [N26](#)
- [Nickel](#)



Submitting your bank details

If you have a SEPA bank account in euros, you will need to give us your account number in order to receive your monthly payments.

Go to our application and log in using the email address you used when you applied for a blocked account

(<https://app.uclouvain.be/DepotGarantie>).

A screenshot of the 'Blocked account Service' login interface. At the top is a blue square logo. Below it, the title 'Blocked account Service' is centered. The form asks for a 'Private E-mail *' and includes a link to 'Enter the same e-mail you used in our other applications'. There is a blue 'Next' button. Below a horizontal line, it says 'Log in with your UCLouvain account' and features a blue 'UCLouvain Log In' button with a small icon.

Once you have logged in, click on the 'My bank account' tab.

A screenshot of the user dashboard after logging in. At the top, there are navigation tabs: 'Dépôts Bancaires', 'My Requests', and 'My Bank Account'. Below the tabs is a light blue header bar with a home icon and the word 'Home'. The main content area has the title 'Blocked account Service'.

Click on the "Add a bank account" button.

A screenshot of a blue button with the text 'Add a bank account' and a plus sign icon.

Fill in the required fields and click 'Save'.

A screenshot of the 'Add my bank account' form. It has two input fields: 'Holder Name' and 'IBAN Account Number *'. Below the fields is a blue 'Save' button with a document icon.

Monthly instalments and contacts

Monthly instalments

As soon as your bank account is received, your first monthly instalment will be paid as quickly as possible (within 5 days) if applicable to your situation. Thereafter, transfers will be automatic. Please note that payments are made each 20 of the month for the next month (For example: payment on 20 October for the month of November). These payments may take a few days to arrive in your account.

Extension/reimbursement of blocked account

In order to renew your residence permit for the following year, you will need to provide proof of a new blocked account.

The procedure is the same as above.

If your visa has been refused, we can refund the amount upon presentation of proof of refusal from the Immigration Office or supporting evidence, or hold it for the following year. Please contact us to inform us.

If you have to return to your country and would like a refund, please contact us.

Some refund requests will need to be sent to the Immigration Office for validation by their services.

Contact

You can contact us via:

- email:
international@uclouvain.be

- in our office:

Welcome Desk is open on **Mondays, Tuesdays and Thursdays from 1.30 PM to 4 PM.**

International Relation Office
Bâtiment des Halles universitaires
Place de l'Université 1, 4th floor office C414 in
Louvain-la-Neuve

- via Teams meeting:

